

UPPER MOUNT BETHEL TOWNSHIP
PARKS/RECREATION BOARD MEETING MINUTES
THURSDAY, OCTOBER 13, 2022 – 7 PM

PART I

Chairman Stavros Barbounis called the meeting to order at 7:00 pm.

The Pledge of Allegiance was recited.

Present were, Stavros Barbounis, April Pinto (via phone), Anthony DeFranco, Karyn Pinter, Sharon Cerny, Liasion Marty Pinter, and Cindy Beck, recording secretary. Emily Keggan will be calling in. Kevin Dillon was absent and Kari Hawkins arrived at 7:30 pm.

PART II

1. Approval of Agenda-**MOTION** by Anthony to approve the agenda, seconded by Karyn. Vote: 5-0.
2. Approval of Minutes for September 8, 2022-**MOTION** by April to approve the minutes, seconded by Anthony. Vote: 5-0.

PART III

1. Announcements

Manager Nelson announced the Dave Karner celebration was a well-attended event and a Resolution will be drafted and presented to him.

Stavros announced that the Resolution for Mike Hudak has been prepared but not presented to Mike. Since Mike no longer lives in the area, we may have to mail the Resolution to him.

2. Governance

- a. Facilities Rental Agreement-Stavros stated he has met with Solicitor Karasek to review the rental agreement and rules/regulations. It is currently in the hands of Solicitor Karasek to prepare the final version of each.
- b. Rules & Regulations-as stated above.
- c. Donation Receipts Process-There was a discussion on providing a donation receipt and what should be included in the form. Stavros will update the form to include the EIN. A letter with Ed's signature, will be used for pursuing donations.

3. Recreation Fund & Budget

- a. Fund Balance-Currently \$138,000
- b. 2023 Budget processing-Stavros stated he would like to start looking at the 2023 budget based on the numbers we have. He will be meeting with Manager Nelson on Friday. Stavros stated that we should start capturing what will be planned for next year, additional events, etc.

4. Park Development

- a. Bathrooms Project-Manager Nelson we are still waiting. Marty stated that maybe we should be going to someone else since this has been pushed off too long.
 - b. Pavilion/Kitchen Project-Stavros stated this is on hold until we finalize the bathroom project.
 - c. Park Video Security/Park Internet Project-Stavros stated he will be ordering the Starlink Satellite Internet System, using the NORCO grant funds (system \$599) and the monthly subscription cost \$135 will be covered by the Township's Parks/Rec budget.
 - d. Additional concession equipment-Stavros stated that having a bigger popcorn machine and another cotton candy machine is needed. Marty recommended purchasing it this year.
 - e. Capital Campaign Development-Stavros discussed park development projects for 2023. Stavros will set up a PayPal account, which will have to be set up as the Township's account and can be used to receive and promote projects. We need to define the capital campaigns. Ideas include, sports programs, trails, lighting, pavers. To raise awareness, we can have pamphlets and flyers to distribute. Kari stated we need to get in front of small local businesses.
5. Sports & Recreation
- a. UMBT Softball-April is still working on getting the final numbers.
 - b. UMBT Field Hockey-Emily sent a spreadsheet for all to review.
 - c. UMBT Basketball-Karyn stated that registration closes in one week (10/19). Registrations stand at 81. Karyn would ultimately like to have 8 players on a team. She has reached out to the school and nonsocial media people. Inventory has been completed, equipment looks good, will need new game balls, and the need for volunteers. Referee fees are now \$40. As of right now, there are 6-inhouse teams and 9-travel teams. Kari asked if there was going to be any kind of grant program for those who cannot afford it. Manager Nelson said they should just reach out to the Township if they need financial assistance. Marty stated there should be a threshold. Emily joined the meeting at 7:50 pm. Emily stated that she is working with some of the Bangor Middle School Field Hockey players to put together a float for the Bangor Parade, it will not be UMBT branded, and the theme is Charlie Brown. The parents will be signing a permission slip. Emily would like Board approval of \$2,875.64 (this amount is an update from the previous approval of \$2,259.70) for future spending.
MOTION by Kari to approve the full amount of \$2,875.64, for field hockey future spending, seconded by April. Vote: 6-0.
6. Community Engagement
- a. 2022 Event Planning
 - i. Movie Nights-Stavros stated the movie Sonic the Hedgehog 2 has not been rescheduled yet, we have the movie rights for a year. The possibility of an indoor movie night. There was a discussion on having an adult movie night, double feature, Top Gun/Top Gun:

- Maverick, at Allegheny Creek. For the Christmas PJ party movie, 5pm start time, shorter movie, 90 minutes or less.
- ii. First Responders Picnic-Stavros stated the picnic was postponed due to the weather; we did receive \$400 in donations to support the event. Out of the 151 members, only 22 people RSVP. There was a discussion on having it in the spring of 2023. The funds will be held until then.
 - iii. Halloween Party-Stavros provided a proposed schedule of events and planning list. There was a discussion on the donation receipt and how to handle monetary and non-monetary donations. Halloween budget is \$1,000. April ordered the candy, full bars, with a budget of \$150. Stavros will be ordering games and prizes. Ed will reach out to local chocolate makers for costume contest prizes, budget \$120. Age groups, under 4 yrs old, 5-8 yrs old and 9-12 yrs old, categories-cutest, scariest, funniest, and most original, 12 total and will reach out to Derek Spence to confirm inflatable decoration. Sharon will get an updated cost of 100 pumpkins. Mt. Bethel Pharmacy will be handy out candy. Cindy will do an inventory of supplies in the garage. Allegheny will be running the wagon rides; the car decorating contest and trunk or treat event.
 - iv. Veterans Day-Stavros stated Delany will be singing, Karyn will confirm with Rachel. April is taking care of touch a truck. Ed will do the run of show. Stavros will coordinate food vendors, Rustica, Allegheny Creek, Hardball Cider. Ed stated the Boy Scouts will be camping out Friday and they will help with parking assistance. The need for lighting, Lindsey will take care of that. Event time 3-7pm, we will have a disclaimer -weather permitting. Stavros stated the budget for the fireworks is \$7,500 but will reach out to John Post to see if he is willing to do \$10,000.
 - v. Christmas Pajama Party-Scheduled for December 18th at Allegheny Creek.

PART IV (Public Comment) -None

PART V (Adjournment)

MOTION by Anthony to adjourn the meeting at 9:30 pm, seconded by Karyn. Vote: 6-0.

Respectfully submitted by Cindy Beck-Recording Secretary